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Prog6212 part 2

Report

What I changed is the design because my previous design was not user friendly and this current one is user friendly and it can now run but its not perfect but it works well and is easy to use for new users or lecturers. web-based platform allows lecturers to submit work-related claims, and managers to approve or reject those claims. The application supports a streamlined approval workflow and keeps track of each claim's status. This manual will guide you through using the system effectively.

You can now :

1. Navigate to the Lecturer Claims section.

2. Click the Create New Claim button.

3. Fill out the claim form:

- Lecturer Name: Enter your name.

- Hours Worked: Input the number of hours worked.

- Hourly Rate: Specify the hourly rate.

- Additional Notes: Provide any extra details relevant to the claim.

- Upload Document: Attach supporting documents (PDF, DOCX, XLSX). Ensure the file size does not exceed the allowed limit.

4. Click the Submit button.

And when u got to the mange claim you can :

1. Go to the Manage Claims section.

2. You will see a table of claims, showing details such as:

- Lecturer name

- Hours worked

- Hourly rate

- Additional notes

- Attached document (if any)

- Current status (Pending, Approved, Rejected)